

## **30 June 2017 Redcliffs School PTA Meeting Minutes**

### **Welcome**

**Present** Rose Mac, Darren Fidler, Kate McClelland, Tyreena Cook, Penny Campbell-Dodds, Rebecca Guthrie, Maria Langley, Nicola Holdaway, Adrienne Scott, Rachael Davis

**Apologies** Steph Rogers, Jill Benner

**Principal's Report** attached

Rose has met with a professional consultant regarding grant applications for funding. With the move to new location there is a good chance of securing funding from outside sources, but the school will need to raise 33% of the value of items that funding is requested for, such as tiered seating for the hall at the new location.

**Treasurers Report** attached, kindly prepared by incoming treasurer.

**BOT report** Most things covered in Principal's report. Consultation has finished for the new site, the hearing late July/August. Glitches are being resolved along the way, and we are still on target as per the MOE plan to move in term 3 2019.

**Minutes of last meeting** true and correct

### **Business Including matters arising from the minutes**

**Disco 7 April 2017** Successful event enjoyed by all attendees.

**Entertainment Book** Good uptake so far, similar levels to last year. Funds for this will come in later in the year.

**Ethel and Bethel Bingo Babes** July 28 2017 event cancelled due to close date of Barn Dance. Maria Langley, Tyreena Cook and Penny Campbell-Dodds will work together to coordinate an event in term 1 2018. This event will be to specifically raise funds for tiered seating in the hall at the new location. Adrienne to forward information from Ethel and Bethel to the new bingo team. Will be able to use previous \$200.00 deposit, which Ethel and Bethel have, however it is understood that the fee and deposit have increased since previous booking.

**Raffle** Rebecca has a timeline worked out, with tickets to be distributed at the end of term 3, and available to sell outside polling booths on election day 23 September. Rebecca arranging prizes from donor. If we do not get a first prize donor, then as previously will ask the school for donations. Worst case scenario, if no donations made, then funds from the ticket sales can be used for first prize. Adrienne arranging selling locations prior to school raffle.

**New Treasurer** Moved by Adrienne Scott and seconded by Rose Mac that Rachael Davis become the Redcliffs School PTA Treasurer. All in favour.

## **Direction of the PTA**

Darren and Rachael have looked at spending over the last 5 years –summarised below

**Income ~\$5,000**

Bag fundraiser ~\$2,000

Entertainment books ~ \$600

Quiz night ~\$1,500

Uniforms ~\$200

Disco (profit) ~ \$1,000

**Expenditure ~\$5,000**

Aquagym buses ~\$2,000 – this only occurred in 2016 because it was thought that incase the school closed all PTA funds needed to be spent

Hagley sports buses ~\$2,000

Christmas fun night ~\$300

Senior dance ~\$400

Equipment ~\$1,000

Continue with whanau support group for families facing severe trauma or illness in their immediate family.

**PTA bank account, a new account?** School Accountants have noted that it is not best practice for the PTA account to be run as part of the Redcliffs School BOT accounts. If the PTA is to do this, the PTA would need to close the existing account, open new account, register with IRD as a not for profit, would need to have accounts audited annually. If PTA not do the above and still opened a new and separate account to the BOT they would pay hefty account fees. Discussion ensued and it was agreed to stay with the status quo in the meanwhile.

In light of this go ahead with new signatories to account as minuted at previous meeting. Adrienne to coordinate.

**Additional Fundraiser?** Not at this stage. Too busy with events coming up. Rose is happy to accept that the PTA will not have many funds available moving into 2018. PTA raffle money will still go in to Fair account as usual.

**Next meeting Friday September 15, 2017, 9am school staffroom.**